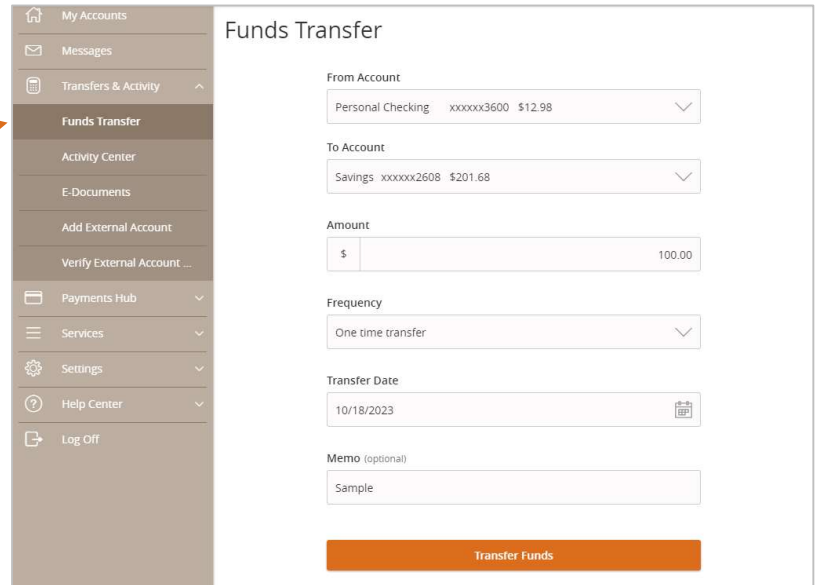


## One Time Transfers

1. Select the 'Transfer Funds' option under the 'Transfers & Activity' menu.
2. Select a 'From' account from the drop down menu.
3. Select a 'To' account from the drop down menu.
4. Select a 'Payment Type' from the drop down menu.
5. Enter a dollar amount for the transfer.
6. Select a 'Date' for the transfer.

**NOTE:** The date for the transaction may be the current day or a future date. Same day transfers occur in real-time.

7. Enter a 'Memo' (This is an optional step)
8. Click the 'Transfer Funds' to submit the transaction.



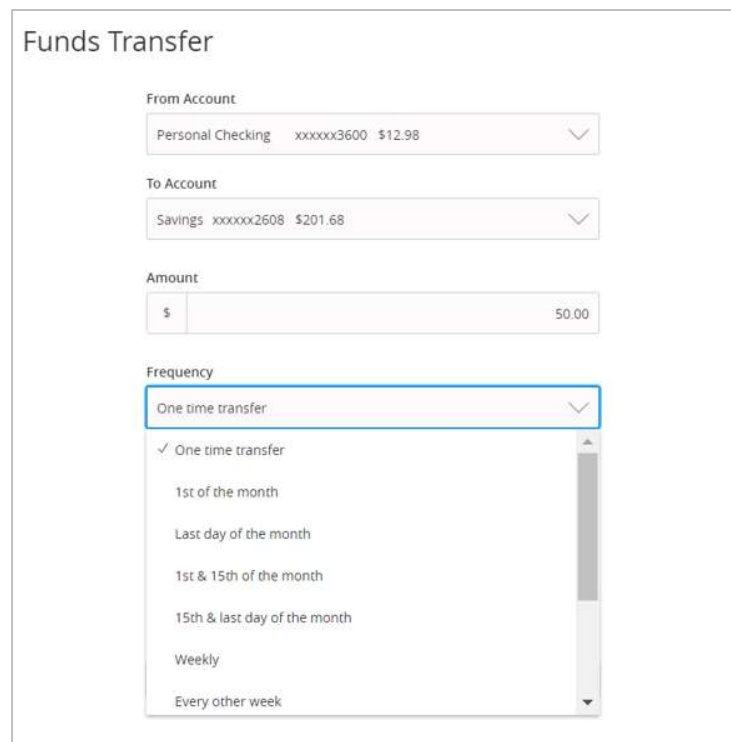
The screenshot shows the 'Funds Transfer' page in a mobile app. On the left is a navigation menu with options: My Accounts, Messages, Transfers & Activity (highlighted with an orange arrow), Funds Transfer, Activity Center, E-Documents, Add External Account, Verify External Account..., Payments Hub, Services, Settings, Help Center, and Log Off. The main content area is titled 'Funds Transfer' and contains the following fields:

- From Account:** Personal Checking xxxxxx3600 \$12.98
- To Account:** Savings xxxxxx2608 \$201.68
- Amount:** \$ 100.00
- Frequency:** One time transfer
- Transfer Date:** 10/18/2023
- Memo (optional):** Sample

At the bottom right is an orange button labeled 'Transfer Funds'.

## Recurring Transfers

1. Select a 'From' account from the drop down menu.
2. Select a 'To' account from the drop down menu.
3. Enter a dollar amount for the transfer.
4. Select the desired frequency for the transfer from the drop down menu.



The screenshot shows the 'Funds Transfer' page with the following fields:

- From Account:** Personal Checking xxxxxx3600 \$12.98
- To Account:** Savings xxxxxx2608 \$201.68
- Amount:** \$ 50.00
- Frequency:** A dropdown menu is open, showing options: One time transfer (selected), 1st of the month, Last day of the month, 1st & 15th of the month, 15th & last day of the month, Weekly, and Every other week.


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5. Select a 'Start Date' and an 'End Date' for the recurrence.
6. Select the desired duration for the recurrence.
7. Enter a 'Memo' (This is an optional step)
8. Click the 'Transfer Funds' to submit the transaction.


**Frequency**

Monthly 

 A transfer will be created every month on the 18th.

**Start Date**

10/18/2023 

 Transfers falling on a Sunday or banking holiday will be processed the following business day.

**Repeat Duration**

Forever *(Until I Cancel)*

Until Date *(Set An End Date)*

**Memo** (optional)

Sample

**Transfer Funds**