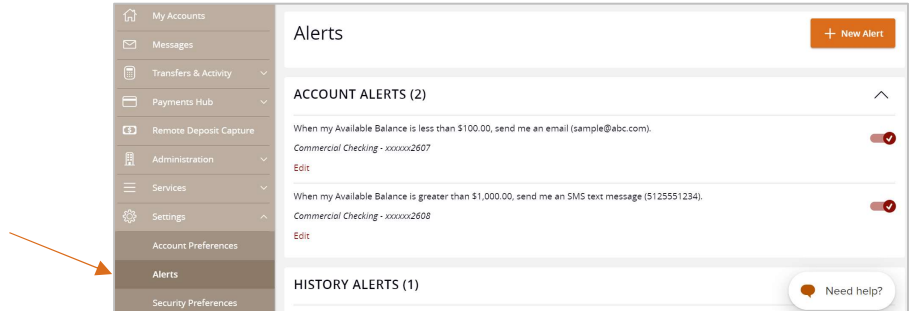


Online Banking Alerts

1. Select the 'Alerts' option under the 'Settings' menu.

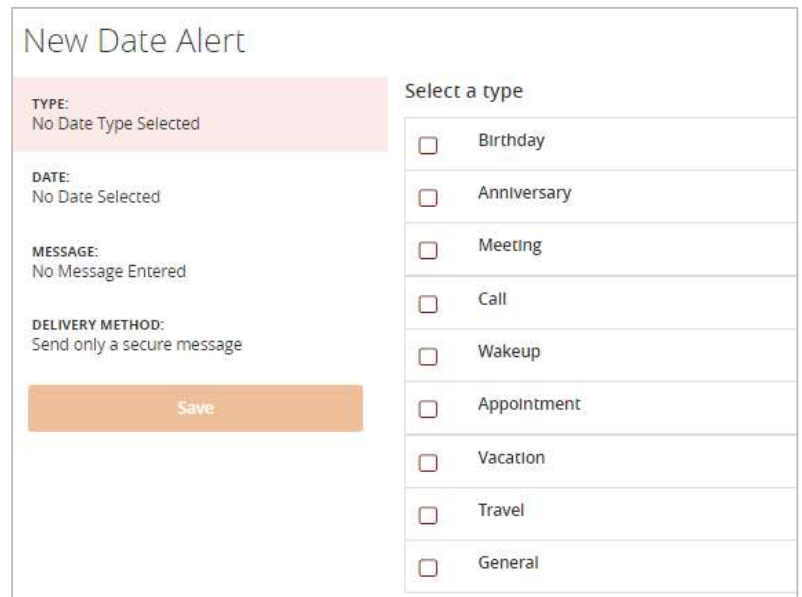


2. Select the desired type of alert from the drop-down menu in the top right corner of the screen.



Date Alerts

1. Select the type of date alert.



2. Select the date of the alert.

The screenshot shows the 'New Date Alert' form. On the left, the 'DATE' field is set to 4/25/2019. The 'MESSAGE' field is empty, and the 'DELIVERY METHOD' is set to 'Send only a secure message'. A 'Save' button is at the bottom. On the right, a calendar for April 2019 is displayed. The date 25 is highlighted in a dark red box. Above the calendar, there are navigation arrows and the text 'Recurs Every Year'. A 'Back to Alerts' link is in the top right corner.

3. Enter a message for the date alert and click 'Set'.

The screenshot shows the 'New Date Alert' form. The 'DATE' field is 4/25/2019. The 'MESSAGE' field now contains the text 'Sample'. There are 'Clear' and 'Set' buttons next to the message field. The 'DELIVERY METHOD' is still 'Send only a secure message'. A 'Save' button is at the bottom. The 'Back to Alerts' link is in the top right corner.

4. Select a delivery method for the date alert and click 'Save' once the target has been entered.

The screenshot shows the 'New Date Alert' form. The 'DATE' is 4/25/2019 and the 'MESSAGE' is 'Sample'. A dropdown menu titled 'Select a delivery method' is open, showing 'Secure Message Only' as the selected option. Other options include 'Email', 'Phone', and 'Text Message'. A 'Save' button is at the bottom. The 'Back to Alerts' link is in the top right corner.

Account Alerts

1. Select an account.

New Account Alert

<p>ACCOUNT: <i>No Account Selected</i></p> <p>FIELD: No Field Selected</p> <p>COMPARISON: No Comparison Selected</p> <p>AMOUNT: No Amount Entered</p> <p>DELIVERY METHOD: Send only a secure message</p> <p>FREQUENCY: <input checked="" type="checkbox"/> Every Occurrence</p>	<p>Select an account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"><input type="checkbox"/></td> <td>Checking: xxxxxx0823</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Checking: xxxxxx0831</td> </tr> </table>	<input type="checkbox"/>	Checking: xxxxxx0823	<input type="checkbox"/>	Checking: xxxxxx0831
<input type="checkbox"/>	Checking: xxxxxx0823				
<input type="checkbox"/>	Checking: xxxxxx0831				

Save

2. Select a field from which the alert should reference.

New Account Alert

<p>ACCOUNT: xxxxxx0823</p> <p>FIELD: Available Balance</p> <p>COMPARISON: No Comparison Selected</p> <p>AMOUNT: No Amount Entered</p> <p>DELIVERY METHOD: Send only a secure message</p>	<p>Select a field</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"><input checked="" type="checkbox"/></td> <td style="background-color: #e67e22; color: white;">Available Balance</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Current Balance</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Average Collected Balance</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Last Interest Paid Amount</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Previous year-to-date Interest amount</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Year-to-date Interest amount</td> </tr> </table>	<input checked="" type="checkbox"/>	Available Balance	<input type="checkbox"/>	Current Balance	<input type="checkbox"/>	Average Collected Balance	<input type="checkbox"/>	Last Interest Paid Amount	<input type="checkbox"/>	Previous year-to-date Interest amount	<input type="checkbox"/>	Year-to-date Interest amount
<input checked="" type="checkbox"/>	Available Balance												
<input type="checkbox"/>	Current Balance												
<input type="checkbox"/>	Average Collected Balance												
<input type="checkbox"/>	Last Interest Paid Amount												
<input type="checkbox"/>	Previous year-to-date Interest amount												
<input type="checkbox"/>	Year-to-date Interest amount												

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Revised 10/21/2023

3. Select a comparison.

New Account Alert

ACCOUNT:
xxxxxx0823

FIELD:
Available Balance

COMPARISON:
No Comparison Selected

Select a comparison

greater than

less than

4. Enter the dollar amount.

New Account Alert Back to Alerts

ACCOUNT:
xxxxxx0823

FIELD:
Available Balance

COMPARISON:
No Comparison Selected

AMOUNT:
No Amount Entered

DELIVERY METHOD:
Send only a secure message

FREQUENCY:
 Every Occurrence

Enter an amount

0.00

1	2	3
4	5	6
7	8	9
Delete	0	Save

5. Select a delivery method for the date alert and click 'Save' once the target has been entered.

New Account Alert Back to Alerts

ACCOUNT:
xxxxxx0823

FIELD:
Available Balance

COMPARISON:
No Comparison Selected

AMOUNT:
\$1.00

DELIVERY METHOD:
Send only a secure message

FREQUENCY:
 Every Occurrence

Select a delivery method

Secure Message Only

Secure Message Only

Email

Phone

Text Message

Save

History Alerts

1. Select the account.

New History Alert

ACCOUNT: No Account Selected	Select an account
TRANSACTION: No Transaction Selected	<input type="checkbox"/> Checking: xxxxxx0823
	<input type="checkbox"/> Checking: xxxxxx0831

2. Select a transaction type.

New History Alert

ACCOUNT: xxxxxx0823	Select a transaction
TRANSACTION: No Transaction Selected	<input type="checkbox"/> Debit Transaction
COMPARISON: No Comparison Selected	<input type="checkbox"/> Credit Transaction
AMOUNT: No Amount Entered	<input type="checkbox"/> Check Number
	<input type="checkbox"/> Description

3. Select a comparison.

New History Alert

ACCOUNT: xxxxxx0823	Select a comparison
TRANSACTION: Debit Transaction	<input type="checkbox"/> greater than
	<input type="checkbox"/> less than

4. Enter the dollar amount.

New History Alert Back to Alerts

ACCOUNT: xxxxxx0823	Enter an amount												
TRANSACTION: Debit Transaction	<input style="width: 100%; text-align: right;" type="text" value="0.00"/>												
COMPARISON: Less Than	<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 33%;">1</td> <td style="width: 33%;">2</td> <td style="width: 33%;">3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> </tr> <tr> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>Delete</td> <td>0</td> <td>Save</td> </tr> </table>	1	2	3	4	5	6	7	8	9	Delete	0	Save
1	2	3											
4	5	6											
7	8	9											
Delete	0	Save											
AMOUNT: No Amount Entered													
DELIVERY METHOD: Send only a secure message													
FREQUENCY: <input checked="" type="checkbox"/> Every Occurrence													

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 Revised 10/21/2023

6. Select a delivery method for the date alert and click 'Save' once the target has been entered.

New History Alert Back to Alerts

ACCOUNT: xxxxxx0823

TRANSACTION: Debit Transaction

COMPARISON: Less Than

AMOUNT: \$100.00

DELIVERY METHOD: Send only a secure message

FREQUENCY: Every Occurrence

Select a delivery method

- Secure Message Only
- Secure Message Only
- Email
- Phone
- Text Message

Save

Insufficient Funds Alert

1. Select an online transaction type.

New Insufficient Funds Alert

ACCOUNT: No Account Selected

DELIVERY METHOD: Send only a secure message

FREQUENCY: Every Occurrence

Select an account

- Checking: xxxxxx0823
- Checking: xxxxxx0831

Save

2. Select a delivery method for the date alert and click 'Save' once the target has been entered.

New Insufficient Funds Alert Back to Alerts

ACCOUNT: xxxxxx0823

DELIVERY METHOD: Send only a secure message

FREQUENCY: Every Occurrence

Select a delivery method

- Secure Message Only
- Secure Message Only
- Email
- Phone
- Text Message

Save

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Transaction Alerts

1. Select an online transaction type.

New Online Transaction Alert
[Back to Alerts](#)

<p>TRANSACTION: No Transaction Selected</p> <p>STATUS: No Status Selected</p> <p>DELIVERY METHOD: Send only a secure message</p> <p>FREQUENCY: <input checked="" type="checkbox"/> Every Occurrence</p> <p style="text-align: center; margin-top: 10px;">Save</p>	<p>Select a transaction</p> <ul style="list-style-type: none"> <input type="checkbox"/> ACH Batch <input type="checkbox"/> ACH Collection <input type="checkbox"/> ACH Pass Thru <input type="checkbox"/> ACH Payment <input type="checkbox"/> ACH Receipt <input type="checkbox"/> Change of Address <input type="checkbox"/> Check Reorder <input type="checkbox"/> Domestic Wire <input type="checkbox"/> EFTPS <input type="checkbox"/> Funds Transfer <input type="checkbox"/> International Wire <input type="checkbox"/> Payroll <input type="checkbox"/> Stop Payment
--	---

2. Select an account.

New Online Transaction Alert

<p>TRANSACTION: Domestic Wire</p>	<p>Select an account</p> <ul style="list-style-type: none"> <input type="checkbox"/> Checking: xxxxxx0823 <input type="checkbox"/> Checking: xxxxxx0831
<p>ACCOUNT: No Account Selected</p>	

3. Select the status of the online transaction to trigger the alert.

New Online Transaction Alert

<p>TRANSACTION: Domestic Wire</p>	<p>Select a status</p> <ul style="list-style-type: none"> <input type="checkbox"/> Drafted <input type="checkbox"/> Authorized <input type="checkbox"/> Processed <input type="checkbox"/> Cancelled <input type="checkbox"/> Failed
<p>ACCOUNT: xxxxxx0823</p>	
<p>STATUS: No Status Selected</p>	
<p>DELIVERY METHOD: Send only a secure message</p>	

- Select a delivery method for the date alert and click 'Save' once the target has been entered.

New Online Transaction Alert Back to Alerts

TRANSACTION:
Domestic Wire

ACCOUNT:
xxxxxx0823

STATUS:
Drafted

DELIVERY METHOD:
Send only a secure message


FREQUENCY:
 Every Occurrence

Select a delivery method

- Secure Message Only
- Secure Message Only
- Email
- Phone
- Text Message

Save

Security Alerts

NOTE: Security alerts are listed at the bottom of the screen. Click the carrot  icon to expand the listing of available alerts. Some alerts are clickable and may be turned on or off. The most critical alerts are mandatory and cannot be turned off. These alerts are greyed out.

Alerts -- New Alert --

- ^ Date Alerts (0)
No Alerts Defined.
- ^ Account Alerts (0)
- ^ History Alerts (0)
- ^ Insufficient Funds Alerts (0)
- ^ Online Transaction Alerts (0)
- ^ Security Alerts (27) Edit Delivery Preferences

Description	Enabled
Alert me when an address is changed	<input type="checkbox"/> Off
Alert me when an outgoing ACH transaction is created	<input checked="" type="checkbox"/> On
Alert me when a recipient is added	<input checked="" type="checkbox"/> On
Alert me when a wire transfer is created	<input checked="" type="checkbox"/> On
Alert me when an international wire transfer is created	<input checked="" type="checkbox"/> On
Alert me when an external transfer is authorized	<input checked="" type="checkbox"/> On

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1. Click 'Edit Delivery Preferences' to modify how and where to receive security alerts.

Delivery Preferences

Email Address

Phone Number

Country

United States ▼

Area Code

Phone Number

SMS Text Number

Message and data rates may apply. Expect 1 message/transaction.

Country

United States ▼

Area Code

Phone Number