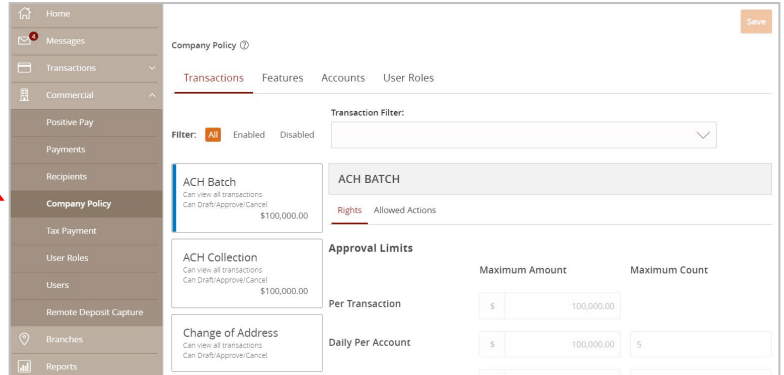


Company Policy Overview

NOTE: The Company Policy controls company-level feature entitlements and dollar limits where additional restrictions can be placed on all users regardless of the user level.

1. Select the 'Company Policy' option in the 'Commercial' menu.
2. Select an online transaction type by clicking on the corresponding tile. (ex. ACH Batch)

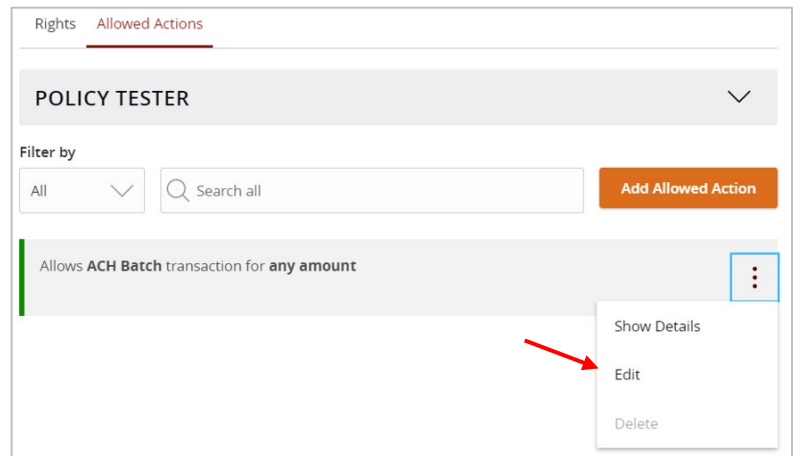
NOTE: All transaction types in the 'Transactions' section contain a consistent workflow for ease of use.



Allowed Actions

NOTE: One or multiple levels may be setup to establish general or granular user limitations.

1. Click the 'Edit' option to edit the Allowed Action.

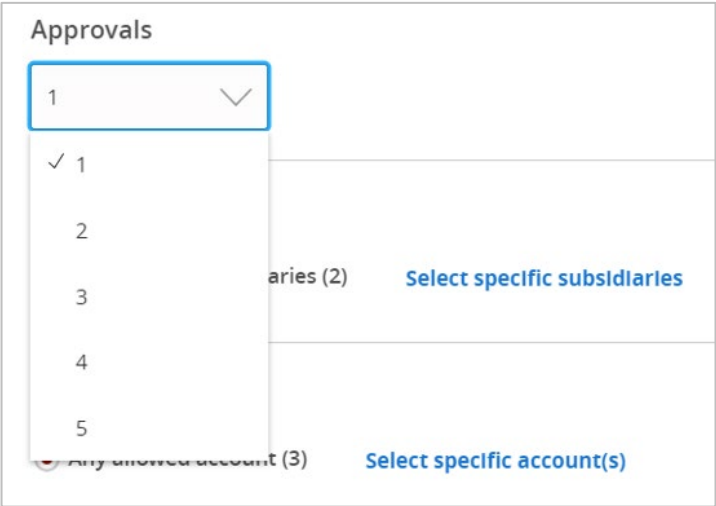


2. Specify the dollar amount option for the allowed action.

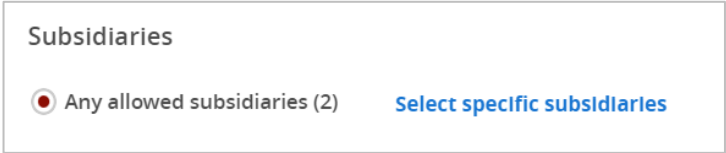
NOTE: 'Any allowable amount' allows for up to the Approval limit set on the Transactions tab.



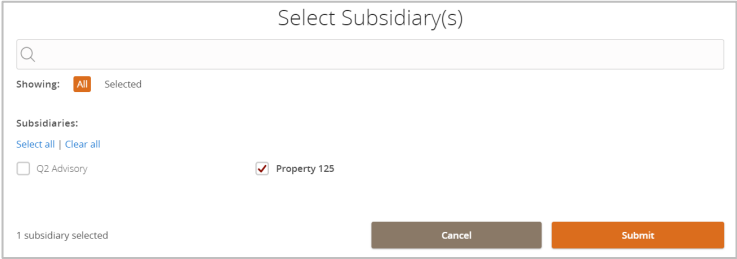
3. Click the drop-down menu below 'Approvals' to set the number of approvals required. Between one and five required approvals can be designated.



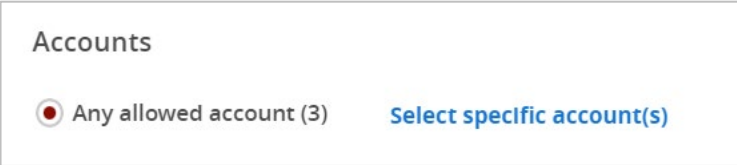
4. Click the blue link below 'Subsidiaries' to restrict the subsidiary or subsidiaries allowed for this transaction type.



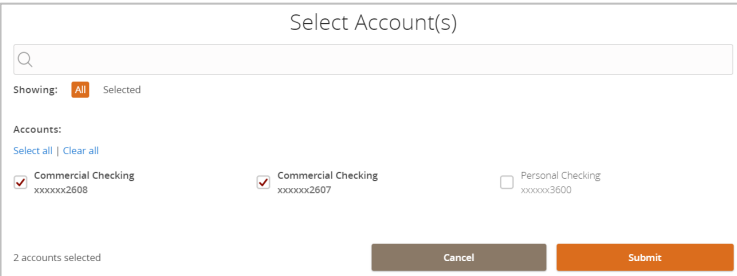
NOTE: 'Any allowable subsidiaries' allows for any listed subsidiary to be selected for the transaction type.



5. Click the blue link below 'Accounts' to restrict the account or accounts allowed for this transaction type.

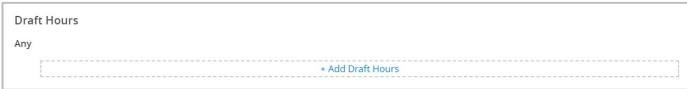


NOTE: 'Any allowable account' allows for any listed account to be selected for the transaction type.



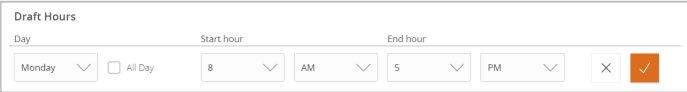
Questions? Call our customer support.
Phone: 833-VERITEX (833-837-4839) or 469-443-9912 (Treasury Support: 972-349-6195)

6. Click the 'Add Draft Hours' link.



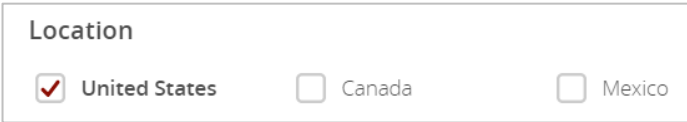
Draft Hours
Any
+ Add Draft Hours

7. Select the days and hours allowed for this transaction type.



Draft Hours
Day: Monday (dropdown), All Day (checkbox)
Start hour: 8 (dropdown), AM (dropdown)
End hour: 5 (dropdown), PM (dropdown)
X (cancel), Checkmark (confirm)

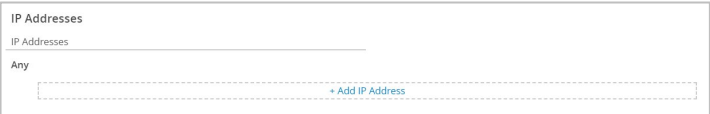
8. Select the country or countries in North America allowed for this transaction type.



Location
 United States Canada Mexico

NOTE: If no countries are designated (Any), there will be no restriction placed on location.

9. Click the 'IP Addresses' link.



IP Addresses
IP Addresses
Any
+ Add IP Address

10. Select the IP address and/or IP address range(s) to be allowed for this transaction type.



IP Addresses
IP Addresses
123.45.67.89
X (cancel), Checkmark (confirm)

NOTE: If no IP address or IP address range is designated (Any), there will be no restriction placed on IP address origination.



SEC Codes
 PPD CCD
Cancel Submit

11. Select which SEC codes are allowed for this transaction type.

NOTE: If no SEC code is designated (Any), there will be no restriction placed on SEC code selection for this transaction type.

Questions? Call our customer support.
Phone: 833-VERITEX (833-837-4839) or 469-443-9912 (Treasury Support: 972-349-6195)

12. Click the 'Policy Tester' to validate the Company Policy functionality to assure the setup is as needed.

POLICY TESTER

Operation	Amount	Account		
Approve	\$ 1,000	Commercial Checking xxxxx		
Subsidiary	SEC Code	IP Addresses		
Property 125	PPD	192.168.20.*		
Location	Day	Hour	Minutes	AM / PM
United States	Any	12	00	PM

Auth code provided Template used **Test**

Rights

13. Click the 'Approval Limits' tab to view the dollar and count limits allotted to the company by the FI.

NOTE: This screen is read only.

ACH BATCH

Rights Allowed Actions

	Maximum Amount	Maximum Count
Per Transaction	\$ 100,000.00	
Daily Per Account	\$ 100,000.00	5
Daily	\$ 300,000.00	5
Monthly	\$ 1,000,000.00	10

Features

14. Click on the 'Features' tab to view the non-transactional features allotted to the company by Veritex Community Bank.

NOTE: This screen is read only.

Transactions **Features** Accounts User Roles

FEATURES

Search

TRANSACTIONS

- Allow ACH Company Entry Description Entry

RIGHTS

- Allow one-time recipients
- Can Add Users
- Recipient upload from batch
- Wire upload from batch (requires Multi-Wire)

Questions? Call our customer support.
Phone: 833-VERITEX (833-837-4839) or 469-443-9912 (Treasury Support: 972-349-6195)

Accounts

15. Click on the 'Accounts' tab to view the account rights allotted to the company by Veritex Community Bank.

NOTE: This screen is read only.

Number	Name	View	Deposit	Withdraw	Labels
xxxxxx2608	Commercial Checking	✓	✓	✓	<input type="checkbox"/>
xxxxxx2607	Commercial Checking	✓	✓	✓	<input type="checkbox"/>
xxxxxx3600	Personal Checking	✓	✓	✓	<input type="checkbox"/>

16. Click 'Save' to save the changes to the Company Policy upon completion.

Q2 Advisory Save

Company Policy ⓘ

Transactions Features Accounts User Roles

Questions? Call our customer support.
Phone: 833-VERITEX (833-837-4839) or 469-443-9912 (Treasury Support: 972-349-6195)